

# HVAC Advisory Board Meeting Minutes

1. Lunch at 11:00 am.
2. Pro-Review Surveys handed out to board members to be filled out.
3. Started the meeting at 11:15 am.
4. Luke Vanderhill motioned to approve minutes of the last meeting and Sheldon Smith seconded it.
5. Student numbers were impacted by tuition hike plus the general trend is downward.
  - a. We are currently not attracting enough students
  - b. Gehry thinks we need more advertising and visit schools to promote our program
6. LaJoyce Brooks said there is grant money available in October (\$100 million) for companies to set up apprenticeships to attract people into the trades.
  - a. Companies will have to write a grant to get this funding and there are state mandates that must be met for this apprenticeship. Minimum total contact hours are 577 hours.
  - b. Luke commented that these grants have a minimum age requirements (18 Yr or older) and limits companies from hiring high school students for summer help.
  - c. LaJoyce will check into the 18 yr limitations and see if there is a waiver program.
  - d. Dan Wood is interested in seeing a written procedure on how to write a grant for this program. Can KVCC do this for us?
7. Monica Koning, our school internship coordinator, says there are currently 68 internships in progress but every few are in HVAC.
  - a. She would like to spend more time with HVAC program to help attract more students into the internship program.
  - b. Gehry says he has offered or encouraged student in the past to look into this but has sparked little interest.
  - c. Monica did mention that internships in some programs are optional and in others are required.
  - d. Luke asked why it is not required in HVAC
  - e. To do an internship the student must be 75% complete in the program before starting to make contacts in industry.
  - f. Monica says she helps students write resumes and hone interview skills.

8. The "Ride Along Program" has sparked interest with board members.
  - a. Gehry says it gives students an opportunity to see what it is like to be a technician and encourage students to pursue the HVAC program.
  - b. This should be done at the freshman level with an written policy and procedure in place.
  
9. Dwight discussed the results of the ESCO Readiness Test & EPA
  - a. Handed out a printed slide presentation and discussed the various slides
  - b. The average of the students that took the readiness test dropped from last year but were still higher than the national averages.
  - c. EPA 608 test results were 16 universal and 2 less than universal
  - d. Now that KVCC proctors the test and the cost to the students dropped in half.
  
10. The Heat Pump class presentation will be Tuesday, April 21, from 5:00 – 6:50 pm in room 5830 and we encourage contractors to sit in on these presentations.
  
11. Our call volume has increased in contractors, maintenance organizations, head hunters, etc. looking for graduates to hire.
  - a. Dwight commented that Ferris State is having difficulties finding students for their 4 year program.
  - b. Reports back from Ferris indicated our KVCC transfer students are well prepared for the work required in their 4 year program.
  
12. We have done a couple of field trips this year.
  - a. Gehry is asking if there are any projects that would make a good field trip, please let him know.
  - b. Luke says he might have a possible field trip candidate on installing boilers for radiate floor heat, etc.
  
13. Meeting adjourn at 12:15 p.m.